

New England States Government Finance Officers Association
Board of Director's Meeting Minutes
August 21, 2020
Zoom Call

Approved: November 12, 2020

Present: Lisa Hancock, Jim Finch, Diane Waldron, David Delano, Ruth Porter, Ari Sky, Ed Spellman, Mary Thompson, Mark Milne, Tammy St. Gelais, Kathy Raposa, Cheryl Lindberg, and Abbie Sherman.

Regrets: Cheryl Fournier, Scott Gesualdi, Mark Fleischer, Justin Campo, John Ward, Randy Rossi, William Kriewald.

Executive Director Bill Fazioli was in attendance.

1. Call to Order.

The meeting was called to order at 11:00 a.m. by Vice President Mark Milne after establishing a quorum was present.

2. Approval of January 9, 2020 Minutes. A motion to approve the January 9, 2020 minutes was made by Dave Delano second by Ari Sky. The motion passed. Mark Milne & Jim Finch abstained.

3. Treasurer's Report July 31 2020. Treasurer, Ed Spellman, gave a brief overview of the July Treasurer's Report and responded to questions. On a motion by Mary Thompson and second by Tammy St. Gelais, the Treasurer's report was unanimously approved.

3a. FY21 Proposed Budget. Ed Spellman gave an overview of the FY21 budget. Dave Delano motioned to remove \$2,000 for the President's National Conference Stipend and was seconded by Mark Milne. Unanimously Approved.

Jim Finch raised concern about using Fund Balance. Per the Fund Balance Policy, our limit is \$30,000 and we are getting close to that. It may be worthwhile to look at increasing the dues. But maybe not now with COVID and where we are right now.

Jim Finch motioned to approve the FY21 budget as amended and was second by Ari Sky. Motion was approved unanimously.

4. President's Report. President Rossi was not in attendance and so no report was given at this time.

5. Executive Director's Report. Bill said he was working with Omni-Rhode Island and since we have cancelled our fall conference, the Omni will hold us harmless. Thank you Bill! This is great news.

Do we want to move forward with the Spring Conference? We don't have anything booked right now. It may be worthwhile to have something on the books but we can perhaps discuss this at our next meeting.

Do we plan to have a business meeting for the general membership to elect officers? Options are perhaps to do a zoom meeting or mail the slate of officers etc. to the membership or send an email. We will need a nominating committee. Bill Fazioli and Mark Milne will come up with a plan and let the Board know.

Ari Sky be part of a Virtual Roundtable discussion on Tuesday September 1, 2020 to discuss Emerging Strong: Managing Your Workforce Through the Crisis. Bill Fazioli has all the information and will email it out to the Board. Ari is recommending the Board attend.

Bill Fazioli let the Board know that he would only be requesting 25% of his stipend for the 2020 year and the remaining funds will go to fund balance. The Board thanked Bill for his service and this gesture.

- a. Conference Proposal for 2024 – to be discussed at a later time.
- b. Spring Seminar Proposal 2021 and 2022 – to be discussed at a later time.

6. Other Business. Dave Delano said that the Audit committee has not been able to meet with the pandemic. Tammy St. Gelais will let Dave Delano know if the audit committee can meet at Tammy's building as they have in the past.

Ed Spellman queried whether we receive our Omni hotel deposit of \$2,000 for the fall 2020 conference. Bill Fazioli will check.

Cheryl – Will we be updating the website? Bill will put a notice out that the 2020 fall conference has been cancelled.

Kathy Raposa asked Bill Fazioli if he had received the checks she sent and he said he had.

7. Next Meeting Date. Sometime during September.

8. Adjournment.

There being no further business to discuss, a motion was made to adjourn, seconded and was passed unanimously. The meeting adjourned at 11:33 a.m.

Respectfully Submitted by Ruth D. Porter, Secretary