

New England States Government Finance Officers Association
Board of Director's Meeting Minutes
September 10, 2019
Stowe, VT

Approved: November 8, 2019

Present: Cheryl Lindberg, Lisa Hancock, Jim Finch, David Delano, Cheryl Fournier, Ruth Porter, Scott Gesualdi, Mark Milne, Edward Spellman, Mark Fleischer, Tammy St. Gelais, John Ward, Kathy Raposa, Randy Rossi, Bill Hall and Gail Ostrout.

Regrets: Diane Waldron, Ari Sky, Rich Bienvenue and Justin Campo.

Executive Director Bill Fazioli was in attendance.

1. Call to Order.

The meeting was called to order at 12:15 p.m. by President Randy Rossi after establishing a quorum was present.

2. Approval of June 7, 2019 Minutes. On a motion by Lisa Hancock and second by Tammy St. Gelais move to approve the June 7, 2019 Board Minutes. The motion was unanimously approved.

3. Treasurer's Report Review of August 2019 financials. Ed Spellman gave a brief overview of the August Treasurer's Report. On a motion by Dave Delano and second by Scott Gesualdi, the August 2019 Treasurer's Report was unanimously approved.

4. President's Report – Board Members/Committee Members/Policy review Finalized.

- Rudie Beers: President Rossi received a thank you letter from Rudi Beer's family.
- President Rossi welcomed Gail Ostrout as a new Board Member from Vermont.
- President Rossi listed the remaining policies with changes approved at the June 2019 Board meeting:
 - a. Annual Conference Policy – Motion to Approve: Scott Gesualdi and second by Kathy Raposa. Unanimously approved.
 - b. Audit Policy – Motion to approve: Tammy St. Gelais and second by Mark Milne. Unanimously approved.
 - c. Travel Policy – Motion to approve: Lisa Hancock and second by Cheryl Fournier. Unanimously approved.
 - d. Treasurer's Policy – Motion to approve: Dave Delano and second by Bill Hall. Unanimously approved.

- e. Website & Social Media Policy – Scott Gesualdi said that he reviewed this policy and did not have any changes to make. Motion to approve: Scott Gesualdi and second by Mark Milne. Unanimously approved.
- f. Scholarship Policy - This policy was left off of the agenda and President Rossi asked if this policy could be included. A motion was made and seconded to add this policy to the agenda and was approved unanimously. Motion to approve the Scholarship Policy: Scott Gesualdi and second by Cheryl Fournier. Unanimously approved.

Ruth will finalize the policies and send them to Scott to put on the NESGFOA website.

5. Webmaster's Report – Update from Scott. The firm of Quinn and Hary will put together some training for Bill Fazioli, Scott Gesualdi and John Ward. Cheryl Lindberg also asked to be included in that training.

6. Executive Director's Report.

- a. The website is up and running and the next step is to set up online registrations and need this to be up and running by February 2020. We used Reg-Online for the Vermont Conference.
- b. Bill Fazioli informed the Board that he is changing jobs and will be working for the City of East Providence as the Director of Planning and Economic Development and expects that he will be able to continue as Executive Director. We will need to include mileage for Bill in the upcoming budget cycle.
- c. Mentoring Initiative – Justin and Ari have been busy and will get back on the mentoring project.
- d. Audit Committee – The Association audit will start soon once the Audit Committee receives the final conference report from the Vermont Host Committee.

7. Conference Reports.

- o Vermont – Cheryl Lindberg gave an update and said the conference was well attended. She also suggested that she had some thoughts on future conference session planning. Additionally some things have changed and Bill Fazioli and Cheryl Lindberg requested that this be an item on the November Board meeting as this would be a good time to discuss them. Jim Finch thanked Cheryl and her committee for a great conference and said Vermont should savor the success of the Conference.
- o Rhode Island – September 13 – 16, 2020 in Providence. Not much to report at this time.
- o Massachusetts – September 12 – 15, 2021. The location is set for Falmouth, Cape Cod and they are starting to build a conference team. They are beginning to work with the local Chamber of Commerce.
- o New Hampshire – September 11 – 14, 2022. Tammy St. Gelais said not much to report and that the conference will be at Mount Washington.

- Maine – September 10 – 13, 2023. Dave reported that we visited two sites, one in Portland and one in Rockport. The two sites were not comparable and the unanimous decision was to go to the Samoset Resort in Rockport and will be working on a contract.

8. Dates for Future Board Meetings – The next meeting will be Friday November 8, 2019 potentially at the Marriott in Milford, MA. The January Board meeting will be a phone meeting and scheduled for January 9, 2020. Both meetings to start at 10:00 a.m.

9. Other Business –Ed asked each State to provide him with their Treasurer’s contact information as he will be sending out dues notices soon.

10. Adjournment.

There being no further business to discuss, a motion was made by Dave Delano and second by Bill Hall to adjourn. The motion passed unanimously and the meeting adjourned at 12:41 p.m.

Respectfully Submitted by Ruth D. Porter, Secretary