

New England States Government Finance Officers' Association  
Draft Minutes  
April 16, 2015  
Conference Center at Waltham Woods  
Waltham, MA

Present: Ed Spellman, Cheryl A. Lindberg (by phone), Kathy Raposa, David Delano, Jeff Mobus, Ruth Porter, Jack Sheehy, Crystal Dionne, Bill Hall, Paul Micali and Diane Waldron

Regrets: Vinny Izzo, Maryanna Stevens, Mark Milne, Jim Finch, Heather Hunter, Nancy Lalli, Rossi, Gilligan and one Board seat open for Vermont.

Executive Director Bill Fazioli was in attendance.

Meeting was called to order at 4:30 pm by President Ed Spellman after establishing a quorum was present.

Approval of Minutes:

It was moved and seconded that the minutes of the January 22, 2015 meeting be approved as presented. Minutes were approved as presented.

Treasurer's Report:

Treasurer Vinny Izzo was not present and no report was submitted prior to the meeting. A report was promised a couple of weeks after the January meeting. No financials have been received by the Board since August, 2014. Ed will follow up to determine if Vinny can provide a report at the next meeting.

President's Report:

Ed deferred his report until later in the meeting under Conference Report and other agenda items.

Executive Director's Report: Bill reported that the website is ready to go live. It appears complete and there will be a demo tomorrow during the workshop. There is a problem with the domain name change and it should be resolved in the next week or two. Bill proceeded to present an option for the Executive Director's position for 2016 and beyond. Crystal Dionne is resigning from the NESGFOA Board due to a job change in which she is no longer a municipal official. Bill presented the idea of him and Crystal being Co-Executive Directors for NESGFOA, and asked the Board to consider this. Crystal will know more about her new job and whether she can fit this into her schedule. Crystal's resignation from the Board will be effective May 4, 2015.

Conference Reports:

Massachusetts:

Ed reported on the progress of the Massachusetts conference. He has received commitments of \$90,000 to date from sponsors. He continues to follow up with others. The keynote speaker will be Ed Davis. He has done a site visit to the Kennedy Library and the Sheraton-Copley (39 Dalton Street, Boston). The speakers are coming together and he has arranged for GFOA to provide speakers to do sessions on budget topics. There are invites out to local officials to speak

and the Governor may open the conference on Monday morning. Lisa Parker will present a session. S&P made a request to have one of their people speak, but caution was advised with regard to having a vendor be a speaker. The golf event is all set for 8/30 – at a location about ½ hour from the City. It will not be a shot-gun start and will begin about 10:00 am at \$65.00 per person at the Brook Meadows in Canton, MA.

#### New Hampshire - 2016:

Crystal reported that they are working on the keynote speaker and entertainment first. NHGFOA has a meeting in June and will discuss further.

#### Maine – 2017:

Dave reported that they have visited three sites and received quotes from each. The Colony had the best price and he will bring a recommendation to the NESGFOA Board in June. They have worked on entertainment as well.

#### Old Business:

Document Retention Policy: Due to committee members not being present, this agenda item was not discussed.

Conference Policy: Crystal began the discussion since she worked on a revised draft of the policy and presented to the full Board for review. She recommended that NESGFOA have a Sponsor/Vendor Committee from the Board so that the sponsors/vendors work with the same people for each conference. There was mixed reaction by the board on this idea. Bill Hall wants to have the board consider other ways to make the annual sponsor fundraising more equal around the various States. He added that he doesn't care if sponsors change people during the conference. He sees this aspect as more challenging in a city location than in a rural location like Vermont. Board discussion continued with various opinions expressed on these topics and the overall changes to the Conference Policy. Corporate badges without a name on them were suggested as a way to allow for swapping persons from a sponsor/vendor at a conference. The Draft Conference Policy was amended to strike the sentence that said that badges couldn't be shared. They will be allowed to 'invite' additional individuals to any event they may be sponsoring or co-sponsoring. The Board unanimously approved the draft policy as amended. Any modification of this policy will require NESGFOA Board approval. Conference forms will need to be updated.

NESGFOA Credit card: not certain where it is at this time.

Board Vacancies: Jeff Mobus reported that Vermont has not found someone to fill the additional position yet. He is working on it with the VTGFOA Board.

#### New Business:

Mileage Reimbursement for Sub-Committee meetings: Ed brought to the meeting a request that the Board consider reimbursing members for their travel to sub-committee meetings.

It was suggested that this be added to the Travel Policy of the NESGFOA and that it be effective as of January 1, 2015. The draft of the policy will come to the next meeting.

Next Meeting Date and Place:

The next Board meeting will be on Thursday, June 18<sup>th</sup> at 10:00 am. Bill Fazioli will make arrangements and inform the Board as soon as possible.

Adjournment:

There being no further business to discuss, a motion was made and seconded that the meeting be adjourned. It was voted unanimously and the meeting ended at 5:28 pm.

Respectfully submitted,

Cheryl A. Lindberg  
Secretary

DRAFT